

POSITION DATA					
JOB TITLE:	Repack Forklift Operator A	LOCATION	Brockport	SUPERVISES:	N/A
DEPARTMENT:	Warehouse	REPORTS TO:	Warehouse Supervisor	FLSA STATUS:	Non-Exempt
JOB SUMMARY					
Operates an electrically powered lift truck in a safe and efficient manner while loading/unloading trucks and/or railcars of finished product, bulk product, fiber, or any other miscellaneous items needed to operate the facility. The operator places these items in a location in a manner subscribed by the facility inventory system. <i>Nortera Foods USA Inc. is dedicated to ensuring the safety of its employees, food products and meeting the requirements of the SQF 2000 code. As such employees must understand how their job description involves food safety and quality and meeting the applicable sections of the code.</i>					
ESSENTIAL FUNCTIONS					
- Put finished product away in the distribution building from the production lines. - Pick orders for shipment and stage orders properly. - Stacks and retrieves bulk product as necessary. - Utilizes the Turn-a-Fork and slip sheet attachment(s) to maximize departmental efficiency. - Safely operates manual and automatic dock plates. - Utilizes the glad-hand lock system on all trailer braking systems. - Chocks all trailers as necessary for safety. - Follows all facility GMP and safe food handling directives. - Work with other lift truck operators and supervisors to ensure proper movement of all products. - Assist the Distribution Group Leader with loading outbound loads. - Utilizes the RF scanning units as they pertain to product movement through the facility. - Changes lift truck batteries in a safe and efficient manner. - Help to produce the highest quality of finished product - Adhere to all company Good Manufacturing Practices (GMP's) - Demonstrate a personal commitment to safety Report any food safety, health & safety, quality concerns to your immediate supervisor, (MANDATORY) - All duties as assigned by supervisor.					
QUALIFICATIONS					
KNOWLEDGE, SKILLS AND ABILITIES	Ability to work independently with minimal supervision				
PHYSICAL DEMANDS	The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Frequent lifting/carrying up to 40lbs. Occasionally up to 50lbs				

	▪ Frequent pushing/pulling up to 40lbs. ▪ Occasional bending, squatting, twisting, climbing, dexterity ▪ Frequent reaching, standing, walking, sitting, driving, typing ▪ Specific vision abilities are required by this job to include close vision, color vision, depth perception and the ability to adjust focus. Appropriate work intensity level: Medium – Heavy
WORK ENVIRONMENT	The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable the individuals with disabilities to perform essential functions. ▪ Noisy conditions ▪ Dusty conditions ▪ Hot or humid conditions ▪ Wet conditions ▪ Exposure to extreme/seasonal temperatures ▪ Exposure to chemicals or solvents ▪ Work near moving mechanical parts
EXPERIENCE	One (1) to Three (3) years forklift experience in a high lift setting
EDUCATION	High School Diploma or Equivalent

The above statements are intended to describe the general nature and level of the work being performed by people assigned to this work. This is not an exhaustive list of all duties and responsibilities. Bonduelle reserves the right to amend and change responsibilities to meet business and organizational needs as necessary. A position description is written for each position in our company and maintained on file with HR. The purpose of these position descriptions is to define job standards and essential functions and physical requirements, as well as marginal or peripheral duties and reporting relationships for the various positions throughout our company. Employees may request a copy of their position description at the time of hire and whenever accountabilities change significantly. Position descriptions are designed to promote a better understanding of the total job for both employees and supervisors. Supervisors will refer to position descriptions during the recruitment and hiring process, as well as during performance appraisal discussion. Position descriptions are updated periodically to reflect changes in job duties and organizational structure. Employees should schedule time to meet with their supervisor if they believe their position description needs updating or if they have questions.