

POSITION DATA					
JOB TITLE:	Line Operator	JOB CODE:	LIOP	LOCATION:	Lebanon
DEPARTMENT:	Packaging	REPORTS TO:	Production Supervisor	FLSA STATUS:	Non-Exempt
JOB SUMMARY/ <i>RESUMEN DE TRABAJO</i>					
<p>Line Operator position in frozen food production environment. Operate Hayssen food packaging machines. May be required to perform general labor duties based on production needs.</p> <p><i>Nortera Foods is dedicated to ensuring the safety of its employees, and food products and meeting the requirements of the SQF 2000 code. As such employees must understand how their job description involves food safety and quality and meeting the applicable sections of the code.</i></p>					
ESSENTIAL FUNCTIONS					
<ul style="list-style-type: none"> ▪ Maintain packing line efficiencies. ▪ Employee training on GMP's, Safety, Operation, and Sanitation Programs. Ensure the GMP's, safety rules and regulations are being followed and enforced. Sanitation of lines and equipment throughout the shift. ▪ <i>General housekeeping</i> ▪ Notify Supervisor immediately of any mechanical, electrical, and/or maintenance-related issues. ▪ Help to produce the highest quality of the finished product. ▪ Adhere to all company Good Manufacturing Practices (GMP's) Demonstrate a personal commitment to safety. ▪ Report any food safety, health & safety, quality issues and initiate action, as necessary ▪ Any other tasks as assigned by management. 					
QUALIFICATIONS					
KNOWLEDGE, SKILLS AND ABILITIES	<ul style="list-style-type: none"> ● Must have good attention to detail and accuracy. ● Willing and able to work and function in a team environment. ● Ability to effectively communicate both written and verbally. ● Ability to lead and train personnel. ● Good mechanical and troubleshooting skills. ● Ability to work with all levels of the organization 				
PHYSICAL DEMANDS <i>DEMANDAS FÍSICAS</i>	<p>The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <ul style="list-style-type: none"> ▪ Standing, sitting, walking, climbing, crawling, bending, stooping, kneeling, crouching, twisting/turning, pulling/pushing, reaching, hand/eye coordination, finger/wrist dexterity, grasping/pinching, lifting up to 70lbs ▪ Specific vision abilities are required by this job to include close vision, color vision, depth perception and the ability to adjust focus. <p>Appropriate work intensity level: Heavy</p>				
WORK ENVIRONMENT	<p>The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.</p> <ul style="list-style-type: none"> ▪ Noisy conditions ▪ Wet conditions ▪ Extended exposure to cold environment ▪ Exposure to chemicals or solvents ▪ Work near moving mechanical parts 				
SAFETY REQUIREMENTS	Safety shoes, ear plugs, bump cap, safety glasses				
EXPERIENCE	6 months relevant work experience, food environment preferred				
EDUCATION/EDUCACIÓN	Minimum High School Diploma or GED equivalent				

The above statements are intended to describe the general nature and level of the work being performed by people assigned to this work. This is

not an exhaustive list of all duties and responsibilities. Nortera reserves the right to amend and change responsibilities to meet business and organizational needs as necessary. A position description is written for each position in our company and maintained on file with HR. The purpose of these position descriptions is to define job standards and essential functions and physical requirements, as well as marginal or peripheral duties and reporting relationships for the various positions throughout our company. Employees may request a copy of their position description at the time of hire and whenever accountabilities change significantly. Position descriptions are designed to promote a better understanding of the total job for both employees and supervisors. Supervisors will refer to position descriptions during the recruitment and hiring process, as well as during performance appraisal discussions. Position descriptions are updated periodically to reflect changes in job duties and organizational structure. Employees should schedule a time to meet with their supervisor if they believe their position description needs updating or if they have questions.