

POSITION DATA					
JOB TITLE:	Maintenance Mechanic	JOB CODE:	UMTMC	LOCATION:	Brockport
DEPARTMENT :	Maintenance	REPORTS TO:	Group Leader	FLSA STATUS:	Non-Exempt
JOB SUMMARY					
<i>Nortera Foods USA Inc. is dedicated to ensuring the safety of its employees, food products and meeting the requirements of the SQF 2000 code. As such employees must understand how their job description involves food safety and quality and meeting the applicable sections of the code.</i>					
ESSENTIAL FUNCTIONS					
- Assists in dismantling, designing layouts, moving, changing, erecting and/or repairing repack machinery and equipment - Capable of making mechanical and minor electrical repairs without assistance to packaging equipment and facility such as baggers, conveyors, packers, case erectors, hydraulic dumpers, printers, palletizers, wrappers - Lubricates machinery per OEM recommendations and PM plans - Complete assigned work on time - Maintain good housekeeping at all times - Obeys all warning tags/signs when working on equipment - Basic hand tools are required to do most line repairs - Assist operations as needed - Perform line changeovers efficiently for different variants - Adhere to all company Good Manufacturing Practices (GMP's) - Follow all company and plant safety procedures and works in a safe manner at all times - Must be able to work in a team environment with exceptional communication skills - Perform other related duties and responsibilities as assigned Report any food safety, health & safety, quality concerns to your immediate supervisor, (MANDATORY)					
QUALIFICATIONS					
KNOWLEDGE, SKILLS AND ABILITIES	- Expected to have basic knowledge of reading /understanding blueprints that pertain to the operation. - Expected to work without constant supervision - Dependable - Reliable - Basic computer skills to include maintenance systems (EAM, CMMS) for work orders, and stock inventory - Experienced with hydraulic and pneumatic systems - Demonstrates the ability to safely use all provided tooling to include plasma cutter, mig, tig, hydraulic presses, oxy-acetylene torches				
PHYSICAL DEMANDS	The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. - Constant lifting/carrying up to 10lbs. Frequently up to 50lbs Occasionally up to 100lbs - Frequent pushing/pulling up to 40lbs. Occasionally up to 100lbs. - Frequent bending, squatting, twisting, reaching, dexterity, typing, walking - Occasional climbing, crawling, sitting, driving - Constant standing				

Industrial Maintenance Mechanic Position Description

	Appropriate work intensity level: Medium-Heavy
WORK ENVIRONMENT	The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable the individuals with disabilities to perform essential functions. ▪ Noisy conditions ▪ Dusty conditions ▪ Hot or humid conditions ▪ Wet conditions ▪ Exposure to extreme/seasonal temperatures ▪ Exposure to chemicals or solvents ▪ Work near moving mechanical parts
EXPERIENCE	3 years of experience in an industrial maintenance environment with increased skills
EDUCATION	High School Diploma or Equivalent

The above statements are intended to describe the general nature and level of the work being performed by people assigned to this work. This is not an exhaustive list of all duties and responsibilities. Nortera reserves the right to amend and change responsibilities to meet business and organizational needs as necessary. A position description is written for each position in our company and maintained on file with HR. The purpose of these position descriptions is to define job standards and essential functions and physical requirements, as well as marginal or peripheral duties and reporting relationships for the various positions throughout our company. Employees may request a copy of their position description at the time of hire and whenever accountabilities change significantly. Position descriptions are designed to promote a better understanding of the total job for both employees and supervisors. Supervisors will refer to position descriptions during the recruitment and hiring process, as well as during performance appraisal discussion. Position descriptions are updated periodically to reflect changes in job duties and organizational structure. Employees should schedule time to meet with their supervisor if they believe their position description needs updating or if they have questions.